

Hawaiian Way Fund Donor Designation Program Application

The Hawaiian Way Fund is the donor giving program of the Council for Native Hawaiian Advancement (CNHA), a tax exempt nonprofit corporation. It was created to reach individual and corporate donors interested in supporting a charitable purpose of *enhancing the well-being of Hawaii through community based initiatives founded on Hawaiian culture, knowledge and traditions*. CNHA achieves this mission by dedicating resources from the Hawaiian Way Fund and other sources, to programming that builds the capacity and supports the work of Native Hawaiian community-based organizations.

The Hawaiian Way Fund administers a *Donor Designation Program*, to create opportunities for donors to direct gifts and donations to eligible organizations. This program is intended to reduce the fundraising costs of organizations by extending the opportunity to utilize the Hawaiian Way Fund as your donor giving program. If approved as a Recipient Partner, your organization will be featured on the Hawaiian Way Fund website (www.hawaiianwayfund.org), and you will be provided an inventory of Hawaiian Way Fund materials to use for your own fundraising activities. In addition, CNHA may also provide direct funding to organizations approved under the Hawaiian Way Fund *Donor Designation Program*.

Please Type or Print Legibly

Name of Organization _____

Senior Executive _____ Title _____

E-mail _____

Web Site _____

Street Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Number of Full Time Paid Staff Positions: _____

Year Organized or Incorporated _____ Year of CNHA Membership _____

Describe the mission of the organization: _____

Describe the programs, services or products your organization provided over the last year:

Five baseline criteria must be met to be considered for a designation as a Hawaiian Way Fund Recipient Partner. Additional or amended criteria may be required as determined by CNHA.

1. I certify that the organization named in this application is a member in good standing¹ of CNHA (voting) for at least the last 6 consecutive months².
2. I certify that the organization named in this application is governed by an active board of directors that serve without compensation.
 - Provide a list of the board of directors including brief biographies of each, including the beginning and ending dates of each member's term in office.
 - Provide a list of the key paid staff members including brief biographies of each.
3. I certify that the organization named in this application, does not have total annual revenue of more than \$5 million in either of the last two full fiscal years.
 - Attach a copy of two full fiscal years financial statements for your organization (must include a balance sheet, an income statement and a statement of functional expenses).
4. I certify that the organization named in this application, operates and delivers primarily direct program(s) that serve community development and cultural initiatives in, for, or with Native Hawaiian populations, and that its programs are founded on or perpetuate Native Hawaiian culture, knowledge and traditions.
 - Provide descriptive materials (brochures, etc) on your organization, its mission and programs.
5. I certify that the organization named in this application is registered as a nonprofit for at least two (2) years or more. Tax exempt status not required.
 - Provide Articles of Incorporation or other evidence that your organization has been in existence for more than 2 years.
 - Provide a copy of the Bylaws of your organization.

CNHA strives to process all applications within 60-90 days from its receipt. If your application is approved, your organization will be eligible to receive donor designated funds and to be considered for direct funding from the Hawaiian Way Fund. To reduce the burden of applying, approved Recipient Partners are eligible for 24 months, and not required to submit further information unless otherwise requested.

Certification by Authorized Applicant Representative

The undersigned is authorized to apply for Recipient Partner designation under the Hawaiian Way Fund *Donor Designation Program*. If approved, the organization agrees to provide an annual report to CNHA on its activities and programming.

I certify I am the duly appointed representative of the organization named in this application. I acknowledge I have read the eligibility guidelines as provided, and submit this application to be included in the *Donor Designation Program* of the Hawaiian Way Fund. I acknowledge that acceptance as a Recipient Partner enables our organization to market and utilize the Hawaiian Way Fund as our donor giving program to receive designated gifts by donors to our organization. I further acknowledge that as a Recipient Partner, our organization may be considered for direct funding from CNHA.

Signature

Date

Print Name & Title

Mail complete application packet to:

Council for Native Hawaiian Advancement
Hawaiian Way Fund
1050 Queen Street, Suite 200
Honolulu HI, 96814

¹ Organization must be a voting CNHA member that has paid its membership dues for the current fiscal year.

² 6 months from Board of Directors' approval (Board meets quarterly in January, April, July and October).